

**SOUTH LAKE TAHOE WINDJAMMERS YACHT CLUB
MINUTES**

Executive Board Meeting

Friday, March 15th, 2019 @ 5:00 pm

Tahoe Keys Village, 589 Tahoe Keys Blvd. Suite E2

Call to Order: 5:34 pm (slight delay due to start time misunderstanding)

Roll Call: Russ Noorda, Steve Katzman, , David Young, Norma Severloh,
Carolyn Robinson, Shari Young, Linda Gordon (via conference call)

Approval of previous minutes:

1. Minutes taken on 01/04/2018: Revision to show "Vice" under Officer's Reports:
Past Vice Commodore Shari Young

Motion made by Steve Katzman to approve minutes with revision, seconded by Linda Gordon.

Officers' Reports:

Commodore David Young:

1. Updated Reimbursement Protocol
 - a. Up to \$25 – voucher submitted, receipt not required, immediate reimbursement
 - b. \$26 to \$400 – voucher submitted, receipt(s) required, immediate reimbursement
 - c. \$401 to \$1000 – voucher submitted with second signature from the board member who oversees the line item, receipt(s) required
 - d. \$1001 and over – board approval PRIOR to expenditure

Motion made by Carolyn Robinson to accept the updated protocol as stated, Russ Noorda seconded. Vote unanimous to accept updated protocol. Vouchers to be revised.

2. IRS update – letter submitted to clarify correct name and EIN, process pending
3. Business License renewal update: new club name recorded on file with state and city
4. Budget discussion – Port Captain budget items to be separate from Vice Commodore budget; items include but not limited to bar items, non-food items, venue-related items.
Motion made by Steve Katzman to accept separate budget line, seconded by Russ Noorda. Vote unanimous to have Port Captain budget under its own heading.

Vice Commodore Linda Gordon: (via conference call)

1. Contact person needed for the Workshops for Marinas & Yacht Club Operators, sponsored by the California Coastal Commission and scheduled for June 5, 2019 at our club house. John Johnck indicated an interest and Linda Gordon will follow up.
2. Saint Patrick's Day dinner this Saturday, March 16 and next event is the Chowder Feed scheduled for Saturday, April 6. Shari Young will be responsible for coordinating this event. A flyer with details will be emailed week of March 18.
3. April 28 is the Opening Day on the Bay. Norma Severloh will discuss details during Saint Patrick's Day dinner.
4. September 7 is the Santa Barbara Remote Control Sailboat Regatta. They will be holding their Awards Dinner at our clubhouse on Saturday, September 7, 2019. They are aware that they are required to sign a rental contract and provide proof of insurance. They are also seeking volunteers to provide race committee boats.

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Rear Commodore Steve Katzman:

1. Beer Can Race Marks being placed at Camp Rich and Ross on March 16, 2019.
Beer Can Races will commence on Wednesday, March 20, 2019.

Secretary Shari Young:

1. Proposal to purchase a fire-proof / water proof storage box for significant club documents, not to exceed \$75.

Board action taken: Motion made by Steve Katzman to purchase storage box, seconded by Russ Noorda. Vote unanimous.

Treasurer Liz-Ann Hainsworth: absent with notice

1. Review of Balance Sheet and Income Statement
2. As discussed, Club Maintenance & Supplies to be under Port Captain budget items.

Parliamentarian Russ Noorda:

1. By-Laws / Standing Rules revisions in process.

Port Captains Carolyn Robinson: (John Johnck – absent with notice)

1. ABC License update – John Johnck is the primary signer for club's liquor account distributors, Southern Glazer's Wine & Spirits and Markstein Beverage.

Membership Chairperson Norma Severloh:

1. Michele Black and Richard Love submitted applications with payment for approval. Carolyn Robinson made a motion to accept the new members, seconded by Steve Katzman. Vote unanimous to accept new members Michele Black and Richard Love.
2. Signed Membership Cards will be disbursed by Norma Severloh.

PICYA Delegate Gary Gordon – absent with notice

Motion to Adjourn made at 7:02 pm by Linda Gordon, seconded by Russ Noorda.

***Next Executive Board Meeting
to be held Friday, April 5th, 2019 @ 5:30 pm
589 Tahoe Keys Boulevard, Suite E2
South Lake Tahoe, California***

Respectfully submitted,

Shari Young
Secretary
South Lake Tahoe Windjammers Yacht Club